

Daina Harper

Cypress, TX

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Administrative Manager and Child Development professional, with nearly 4 years of in field experience. I have handled high stress environments, while maintaining responsibility for all document control for in office reporting. Equipped from being a Collegiate and Professional athlete, I am willing to bring a strong work ethic, positive attitude, and willingness to continue to grow and learn within any future position.

Work Experience

Child Development Specialist & Case Manager

Harris Center for Mental Health & Idd

April 2022 to Present

- Provide early intervention services from infants to 3-year-olds
- Completed Service Coordination of needed specialized resources to assigned families
- Evaluate and assess children with developmental diagnoses and needs
- Manage large caseloads size from 30-60 caseloads at one time, requiring high level of time management.
- Provide specialized skills training to implement strategies to use for developmental delays in children.
- Document visits in a timely manner while maintaining strict confidentially standards.
- Provide annual reviews, 6-month periodic reviews, and transition meetings/conferences before specific deadlines.
- Conduct home and virtual visits for families to provide services and case management
- Use of EPIC system to schedule clients for monthly visits

Child Protective Services Investigator & Case Manager

Department of Family & Protective service

June 2021 to February 2022

- Ensure the Safety and Wellbeing of Children and Families against reported claims of abuse and neglect.
- Document child, adult, and alleged perpetrator interviews in various settings such as schools, households, and jails.
- Manage large caseloads of families, up to 15-25 at a time.
- Conduct home visits to assess safety.
- Gather and obtain information to assess the safety of children and their caregivers to ensure a safe and healthy environment.
- Make initial contact on child victims within a certain time frame to ensure their safety.
- Watch and document forensic interviews of children that have disclosed sexual or physical abuse.
- Provide help and assistance to team/unit members.
- Use IMPACT system to document visits

Registered Behavioral Therapist

Action Behavior Centers

February 2019 to June 2021

- I help implement applied behavioral analysis and provide therapy to children diagnosed on the Autism Spectrum to help increase and develop social and behavioral skills in a social setting.
- Communicates effectively in a group and team setting.
- Implement Behavioral Intervention Program provided by BCBA/BCABA
- Interact and debrief parents daily about upcoming treatment plans, daily progress, and future goals that will be implemented for the future success of their children.
- Ability to remain HIPAA
- Within 6 months, gained the title of transitioning to a Behavioral therapist to a Registered Behavioral Therapist.
- Created lesson plans in a teaching environment to help for children that were transitioning to school.

Professional Track & Field Athlete

United States of America Track & Field (USATF)

July 2017 to December 2018

- Competed internationally among the top female athletes in the world.
- Maintained drive and determination to obtain personal and team objectives and goals.
- Remained consistent and committed to keeping physicality in peak condition.
- Positively represented the United States of America when competing across the world.

Education

HIGH SCHOOL DIPLOMA

CYPRESS HIGH SCHOOL

2013

Bachelor of Science in PSYCHOLOGY

UNIVERSITY OF ARKANSAS

Skills

- Child Care & Development
- Experienced in HIPAA Law & Regulations
- Crisis Management
- Advanced MS Suite User
- IMPACT Software
- New Hire Training
- Scheduling & Event Coordination
- Strategic Planning
- EPIC Software
- Case Management
- Document Control
- Managed Confidential Information
- Environmental Safety
- Catalyst

Links

<http://linkedin.com/in/daina-harper-062392178>

Certifications and Licenses

AED Certification

First Aid Certification

CPR Certification

EXHIBIT A
Acknowledgment

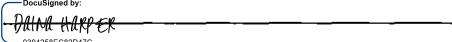
I, DAINA HARPER [print or type full name], declare under penalty of perjury that I have read in its entirety and understand the Confidentiality Order that was issued by the United States District Court for the Southern District of Texas on August 7, 2019 in the case of *M.D. et al. v. Abbott, et al.*, No. 2:11-cv-00084. I agree to comply with and to be bound by all the terms of the Confidentiality Order, and I understand and acknowledge that failure to so comply could expose me to sanctions and punishment in the nature of contempt.

August 7, 2023

Date: August 7, 2019 | 1:58 PM PDT

City and State where sworn and signed: Cypress, Texas

Printed name: DAINA HARPER

Signature: 
—DocuSigned by:
DAINA HARPER
0394258EC82D47C..